

Location:	Southwest Colorado region	
Job Title:	Field Manager	FTE Status: 0.8
Reports to:	Southwest Field Manager	Start date: September 1, 2020

**PROGRAM DESCRIPTION**

Public Education & Business Coalition (PEBC) is a Colorado-based 501(c)3 organization that provides professional development services for practicing educators locally and nationally, and operates the PEBC Teacher Residency for training well-qualified new teachers for high-needs schools. PEBC’s mission is to drive cutting-edge teaching practices, and inform and provoke the public, to improve education for all.

PEBC’s goal is to provide training and professional learning to cultivate highly effective K-12 educators who are dedicated to students’ social, emotional and cultural needs as well as growth and achievement. In our work with educators and as an employer, we adopt an asset-based approach to cultivating a collaborative community of learners that values responsive and reflective practice and operates in a culture of positive intention and respect.

The Residency recruits, trains and supports effective new teachers from diverse backgrounds for urban and rural school districts and is building the infrastructure needed to become a statewide pipeline over the next 5 years.

**GENERAL DESCRIPTION**

The Field Manager supports residents as they acquire the knowledge, skills and dispositions needed to become an effective classroom teacher. The Field Manager works alongside a team of educators to develop and facilitate licensure coursework for residents during our year-long residency program. The Field Manager also engages in regular coaching cycles with residents to facilitate their growth in applying educational theory to practice. A Field Manager exhibits the ability to effectively collaborate with colleagues, deliver relevant and engaging facilitation, and have rich classroom experiences to draw from in order to support residents in successfully transferring theory into practice.

**MAJOR RESPONSIBILITIES INCLUDE AND ARE NOT LIMITED TO THE FOLLOWING:**

- Design and facilitate licensure coursework aligned with CDE Teacher Quality Standards, INTASC standards, and the PEBC Teacher Residency High Priority Resident evidence-based practices
- Observe and coach Residents (in person and online), providing written feedback, support, necessary interventions, and ongoing evaluation of growth, including tracking growth of the Residents along the program High Priority Resident Practices
- Support the PEBC Teacher Residency program by engaging in resident selection, recruitment and candidate interviews, and participating residency and other PEBC events
- Support PEBC leadership in developing new and maintaining current school and district partnerships

## QUALIFICATIONS/SKILLS

### REQUIRED

- Has held or currently holds a valid Colorado Teaching License
- MA degree in Education
- 3+ years of classroom teaching experience required
- 2+ years facilitating adult learning experiences such as professional development, facilitating groups, etc. required
- Experience coaching adult learners required
- Must be willing to travel within 2 to 2 ½ hours of home community
- Will require some hours of work in the evening or after school hours
- Demonstrated strong facilitation skills and knowledge of researched-based instructional practices in adult learning
- Knowledge of Colorado state standards and other teacher quality standards
- Strong ability to connect theoretical work to practical classroom application
- Knowledge of challenges present in high-needs K-12 learning environments
- Demonstrated skill in creating and implementing online coursework
- Demonstrates a commitment to ongoing personal development of equity-based and inclusive practices
- Demonstrated proficiency with technology and/or willingness to learn new digital platforms required for the facilitation of programming (i.e. Google Classroom, Edthena, Canvas)
- Understands the nature of non-profit work and engages in organizational opportunities as needed to further the mission and vision of PEBC

### COMPENSATION

- Commensurate with experience
- Paid vacation and sick time
- Health and retirement benefits

### ANTI-DISCRIMINATION POLICY

PEBC is dedicated to the principles of equal employment opportunity. We prohibit unlawful discrimination against applicants or employees on the basis of age 40 and over, race, sex, color, religion, national origin, disability, pregnancy status, military status, genetic information, or any other status protected by applicable state or local law.

### APPLICATION INSTRUCTIONS

To apply please send a cover letter and resume to [jobs@pebc.org](mailto:jobs@pebc.org) with Field Manager listed in the subject line. Please include your salary requirements. No phone calls please.