

Division/Department:	Education	
Location:	Eagle County, Colorado	
Job Title:	Field Manager	FTE Status: 0.4
Reports to:	Director of Rural Residency	Start date: July 15, 2019
PROGRAM DESCRIPTION		
<p>Public Education & Business Coalition (PEBC) is an \$8 M, Colorado-based 501(c)3 organization that provides professional development services for practicing educators locally and nationally, and operates the Boettcher Teacher Residency (BTR) for training well-qualified new teachers for high-needs schools. PEBC’s mission is to drive cutting-edge teaching practices, and inform and provoke the public, to improve education for all.</p> <p>PEBC’s goal is to provide training and professional learning to cultivate highly effective K-12 educators who are dedicated to students’ social, emotional and cultural needs as well as growth and achievement. In our work with educators and as an employer, we adopt an asset-based approach to cultivating a collaborative community of learners that values responsive and reflective practice and operates in a culture of positive intention and respect.</p> <p>The Residency recruits, trains and supports effective new teachers from diverse backgrounds for urban and rural school districts and is building the infrastructure needed to become a statewide pipeline over the next 5 years.</p>		
GENERAL DESCRIPTION		
<p>The Field Manager leads PEBC’s Residency teacher preparation work as the primary instructor and coach of Resident teachers in the Field Manager’s region/cohort, supporting candidates throughout their residency year and into post-residency pathways. The Field Manager serves as liaison between school and district leadership within their region, working closely with PEBC’s Director of Rural Residency on cultivating strong relationships with school districts throughout the region.</p> <p>This position is a critical member and leader of BTR’s Instructional team, collaborating with instructors statewide on licensure coursework. The Field Manager additionally supports the cultivation and development of mentor teachers within schools/districts where residents are placed.</p> <p>Our objective is to prepare teacher residents for the high demands of a career in Education. It is our responsibility to ensure all residents are prepared to plan, deliver and assess lessons in their chosen content area as well as deliver rigorous instruction regarding current educational theory and practice. Our goal is to provide multiple opportunities and pathways toward educational leadership through thoughtful and rigorous academic experiences.</p>		

MAJOR RESPONSIBILITIES INCLUDE AND ARE NOT LIMITED TO THE FOLLOWING:

- Design, plan and implement licensure coursework instruction aligned with CDE standards, Teacher Quality Standards, INTASC standards, and Boettcher Teacher Residency and PEBC evidence-based practices.
- Provide feedback to residents on licensure and seminar coursework and opportunities for professional growth, often through Google Classroom.
- Support integration of technology into seminar coursework for residents as well as coaching of residents via virtual platforms.
- Collaborate with Director of Curriculum and Instruction on development and refinement of licensure scope and sequence.
- Collaboratively plan and facilitate Mentor Seminar and support mentors in building relationships with residents, coaching, and providing feedback.
- Observe and coach residents- both in person and online, providing support, necessary interventions, and ongoing evaluation of growth. This includes tracking growth of the residents on the BTR Teacher Development Rubric and providing multiple formal and informal observations with debrief and coaching conversations for each Resident.
- Meeting with school and district staff to ensure alignment of supports for residents and mentors, collaboratively problem solve when issues arise, identify placements for incoming Residents each year, and identification of mentor teachers for each resident.
- Provide support to residents throughout the hiring process by providing coaching around professionalism and feedback on cover-letters and resumes.
- Collaborate with Director of Rural Residency on support plan creation, tracking and support when necessary.
- Support the entire BTR program by engaging in resident selection, recruitment and candidate interviews, and participating in BTR and PEBC events.
- Additional responsibilities as assigned.

QUALIFICATIONS AND REQUIREMENTS

- Demonstrated skill in coaching adult learners in classroom settings toward growth
- Knowledge of Colorado state standards and other teacher quality standards required
- Strong group facilitation skills
- Knowledge of role student and teacher identity plays in teaching and learning
- Demonstrated skill in examining complexity and difference in others with an asset based approach
- Strong personal efficacy - belief in your ability to make a difference
- Adaptable
- Collaborative
- Communicate Effectively
- Culturally Aware
- Engage in the Organization
- Exhibit Professional Integrity and Ethics
- Flexible
- Inclusive
- Knowledge of challenges present in high needs K12 learning environments
- Respectful
- Responsive
- Results Driven
- Takes Initiative
- Value in Public Education

Education

- Master's degree in Education is required

Experience

- 5+ years of experience in a school setting as a teacher
- Experience coaching fellow teachers and/or administration is preferred

COMPENSATION

- This is a part-time, hourly position paid \$30/hr

APPLICATION INSTRUCTIONS

To apply please send a cover letter and resume to jobs@pebc.org with Field Manager listed in the subject line. No phone calls please.