

Division/Department:	Education	
Location:	600 Grant Street Suite 525, Denver, CO 80203	
Job Title:	Senior Program Manager TEACH Colorado Teacher Recruitment Partnership	FTE Status: .5
Reports to:	Vice President & Chief Policy Officer	Start date: February 1, 2019

JOB PURPOSE/SUMMARY

The TEACH Colorado Partnership includes the following partners: Public Education & Business Coalition (PEBC), Colorado Education Initiative (CEI), Colorado Department of Education (CDE), & Colorado Department of Higher Education (CDHE) & TEACH.

This is a grant-funded position. No promise of employment is extended beyond the life of the grant. There is a possibility of continued part-time or full-time work.

The purpose of TEACH Colorado is to raise the profile of teaching in Colorado and attract more talent into the profession. This will be accomplished through a statewide PSA ad campaign, a direct outreach campaign on college and high school campuses, digital media, online experiences, a Talk-to-a-Teacher program, and events and programming that expose prospects to teaching. These resources will inspire prospective teachers to join the profession, dispel misperceptions, and support the steps they need to take to enter the profession (i.e., get training, finance the training program, earn a professional credential, find a job).

TEACH will oversee the PSA campaign and the digital/online components, while PEBC and CEI will convene and manage the stakeholder group, to include the school districts, teacher preparation programs, state education agencies, and education associations in the state. The Senior Program Manager will lead the initiative, providing valuable insights and connections to the stakeholder group.

In the first 3-6 months, the Senior Program Manager will be responsible for introducing the initiative to stakeholders and gaining their buy-in and participation.

Should additional funding become available, this position will report out for accountability statewide in 2-3 years. Therefore strong candidates will have credibility and relationship with stakeholders and understand Colorado's unique education and policy context.

Desired Timeframe for .5 FTE:

February 1, 2019-April 30, 2019 to network with all EPPs and IHEs and secure their intent to join.

As of May 1, 2019 there is potential to roll .5 FTE into a more full-time position.

DUTIES & RESPONSIBILITIES

To perform this job successfully, an individual must be able to perform each responsibility satisfactorily. Requirements listed below are representative of the knowledge, skill, and/or ability required to excel in this role.

- Independent & successful project management skills
- Ability to lead & influence multiple partners
- Proactive and strong partner with national Teach.org team
- Superb written and verbal communication abilities
- Strategic collaboration skills
- Deep knowledge of Colorado's educational ecosystem to navigate political sensitivities of different policymaker groups
- Ideal candidates will possess one or more of the following skill sets: experience in early-stage organizations, teaching, the K-12 education system, digital marketing, communications, talent recruitment, sales/account management, public-private partnerships, and/or online products and services
- Bachelor's degree required, Master's preferred
- Excellent facilitation skills

Supervisor Relationship and Work Responsibilities:

The Senior Program Manager for TEACHColorado will be employed by PEBC, will report to the VP of PEBC and will conduct regular meetings with a large stakeholder group. The successful candidate will be able to work independently in a remote capacity, while remaining looped in with the TEACH team and local partners. They must also be willing to travel throughout Colorado 2-4 times per month to meet with external stakeholders, be in Denver 2-4 times per month for meetings, and also travel to other parts of country to meet with TEACH team 2-4 times per year.

EDUCATION REQUIREMENTS:

- Bachelor's degree required, Master's preferred

COMPENSATION

- The salary will range from \$3,333-\$4,167 per month for up to 6 months. The position will be housed at the PEBC office.

ANTI-DISCRIMINATION POLICY

PEBC is dedicated to the principles of equal employment opportunity. We prohibit unlawful discrimination against applicants or employees on the basis of age 40 and over, race, sex, color, religion, national origin, disability, pregnancy status, military status, genetic information, or any other status protected by applicable state or local law.

APPLICATION INSTRUCTIONS

To apply please send a cover letter and resume to jobs@pebc.org with TeachColorado Senior Program Manager listed in the subject line. Please include your salary requirements. No phone calls please.